



Regulation of Prince of Songkla University

Rules of Dean Appointment 2018

The Regulation of Prince of Songkla University: Rules of Dean Appointment 2018 has been considered.

According to articles no. 23 (2), 38, and 44, sentence no. 5 of the Prince of Songkla University Act 2016, and the resolution by Prince of Songkla University Council from the 392 (12/2560) meeting on 23 December 2017, the regulation has been issued as follows:

No. 1 This regulation is titled “Regulation of Prince of Songkla University: Rules of Dean Appointment 2018

No. 2 This regulation is effective on the day following the announcement date and onwards.

No. 3 In this regulation,

“University”	means	Prince of Songkla University.
“University Council”	means	Prince of Songkla University Council.
“Faculty”	means	a faculty, college or other organization equivalent to a faculty or college providing instructions, except the Graduate School.
“Office”	means	an office in a faculty, college or other organization equivalent to a faculty or college providing instructions.
“Dean Recruitment Committee”	means	the Dean Recruitment Committee of Prince of Songkla University.
“President”	means	the President of Prince of Songkla University.
“University Officers”	means	university employees, government officers, government temporary officers, government employees, and university temporary officers working at Prince of Songkla University.

No.4 The Chairman of the Prince of Songkla University Council is considered to act according to this regulation.

Section 1

Dean Recruitment Committee

No. 5 In case a Dean position is vacant, or the term of a current Dean expires in 180 days, the University Council is responsible for appointing a committee called "the Dean Recruitment Committee", which includes:

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| (1) the President | the Committee Chairman |
| (2) One Vice President in charge of administrators of the affected campus | Committee member |
| (3) Three experts of the University Council Committee | Committee member |
| (4) Two Deans in the recruiting faculty's field or equivalent | Committee member |
| (5) One Dean from another institution in the recruiting faculty's field or equivalent | Committee member |
| (6) Chairman of University's Faculty Senate | Committee member |
| (7) Director of University Council Office | Secretary |

To appoint committee members no. 3, 4, and 5, the University Council shall select the appointment method considered at the meeting.

The appointed Dean Recruitment Committee must be responsible for the Dean Recruitment process until its conclusion, even if the term of the University Council Committee members or the existing position is valid for a shorter period.

In case a Dean Recruitment Committee member cannot perform their duty for any reason, and he/she has not been replaced, the extant committee members shall continue operating the Dean Recruitment Committee.

Members of the Dean Recruitment Committee are disqualified from being nominated as Dean candidates.

Section 2

Dean's Qualifications, Other Qualifications, and Disqualifications

No. 6 A Dean must be a graduate of any degree or equivalent from a university or a higher education institution certified by the University Council and fulfill one or the other of the following qualification criteria:

- (1) No less than two (2) years of teaching experience at a university or other higher education institution certified by the University Council.
- (2) No less than two (2) years of experience in administration for a university or other higher education institution certified by the University Council.
- (3) No less than four (4) years of experience in administration for other governmental or private organizations.

In addition to the aforementioned qualifications, a Dean must possess the following qualifying attributes.

(1) Understanding the principle of autonomous university and the administration system according to the Educational Management Philosophy of Prince of Songkla University.

(2) Leadership skills; the ability to develop a faculty to achieve set goals with regard to the strategy of faculty development, in accordance with the University Development Plan and the faculty development plan.

(3) Creativity, modern mindset, and prolific activity in faculty administration.

(4) Knowledge and competency to seek academic collaboration and research in the country and abroad.

(5) Good interpersonal relations, the ability to promote harmony, and to efficiently coordinate people inside and outside the faculty and the university.

(6) Virtue and ethics, justice, and honesty.

No.7 A potential Dean must not have the following disqualifying attributes.

(1) Holding a political official position, being a committee member of a political party, or an officer in a political party.

(2) Punitive termination or dismissal from a previous private, governmental or state enterprise position.

(3) Punitive termination or dismissal due to breach of university regulation or unlawful conduct.

Section 3

Recruitment Operation

No. 8 A faculty-appointed committee is responsible for creating the faculty's development plan in order to specify a model of performances and consider dean recruitment. Therefore, such faculty development plan is required to be in accordance with the university plan.

No. 9 The Dean Recruitment Committee operates to ensure the nomination of the widest range of qualified candidates without direct and indirect elections or soliciting opinions.

No.10 The Dean Recruitment Committee is required to consider the following list.

(1) The determination of Dean Recruitment according to item 9.

(2) Clarification of the Dean Recruitment process to the university officers at the faculty recruiting a new dean.

No 11 Qualified candidates are needed in accordance with item 6 and 7, and nominated to the Dean Recruitment Committee following the procedure outlined below. In addition, the qualified candidates should have potential in faculty administration according to the faculty development plan.

(1) Each faculty shall hold a meeting for university officers working at that faculty in order to nominate three (3) candidates and select a faculty representative to provide the candidates' information to the Dean Recruitment Committee.

(2) University officers who have been working at the relevant faculty for at least two (2) years are eligible to nominate one (1) Dean candidate.

(3) Each University Council Committee member can nominate one (1) Dean candidate.

No 12 The Dean Recruitment Committee needs to follow the method of Dean Recruitment outlined below.

(1) The initial list of candidates is screened by personal background, administrative duties and performance records, in order narrow the list down to qualified candidates. The shortlisted candidates are then invited for a screening interview by the Dean Recruitment Committee.

(2) A faculty representative who can provide complete and sufficient information for consideration is also interviewed by the Dean Recruitment Committee.

(3) The candidates screened by the Dean Recruitment Committee in item (1) must present an administrative model for a faculty development plan.

(4) The most qualified candidate is then considered, and a summary of opinions and suitability, including the reasons for consideration, is issued to the University Council. In case the Dean Recruitment Committee could not find any candidate to be sufficiently qualified, the Committee asks for the University Council's consideration.

No. 13 Once the University Council receives the reported results of Dean Recruitment as mentioned in item 12, the University Council shall vote for approval or disapproval by secret ballot. In order for a candidate to be approved, at least half of the University Council Committee's vote must be secured. The resolution of the University Council is considered final.

After the University Council approves the most qualified candidate to be the Dean, the Dean Appointment process shall commence.

In case the Dean Recruitment Committee could not find any candidate to be sufficiently qualified, or the University Council does not approve the candidate selected by the Dean Recruitment Committee, the University Council shall consider recruitment of a qualified Dean by any method deemed proper by the University Council.

No 14 The interpretation of this regulation or any operation which is not specified in this regulation shall fall under the Dean Recruitment Committee's consideration.

Transitional Provisions

No 15 The Dean Recruitment process, according to the Regulation of Prince of Songkla University: Rules of Dean Appointment, 2538 B.E., must be carried out to its completion.

No 16 If the position of the Director of the University Council Office is not filled, the Director of Personnel Division shall take their role in the Dean Recruitment process.

No. 17 If the faculty seeking a Dean has not yet implemented a faculty development plan, the university development plan shall be applicable during the Dean Recruitment process.

No 18 In terms of a new faculty announced to be established within the period of no more than six (6) years, the President shall determine the method of Dean Recruitment and Dean Appointment as proper.

Announced on 9 February 2018, in effect henceforward.

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(Professor Charas Suwanwela)

Chairman of the University Council
Prince of Songkla University