

**Prince of Songkla University**

**Application for the University Identity Card/Renewal of Identity Card**

(Address).....

(Date).....

1. I, Mr./Mrs./Ms.....Surname.....  
Born on : Date.....month.....year.....age.....blood group.....  
Nationality.....

2. Address (where the applicant's name is listed as a person of the house):  
No.....Lane.....Road.....  
District.....Province.....  
Postal code.....Tel.....Mobile phone.....

3. Thai national identification number (13 digit code)/Passport No.....

4. Residing/contacting address :  
No.....Lane.....Road.....  
District.....Province.....  
Postal code.....Tel.....Mobile phone.....

5. Employment status :  University staff  Temporary employee

6. Organisational unit belongs to : Department/Unit.....  
Faculty/Center.....

7. Title and position classification level hold : .....

The applicant wishes to submit the request for the university identity card to the president of the university, for the case,

- for the first time  renewal of ID card  
 new ID card request because of,  change of position/promotion  change of name  
 change of surname  change of name and surname  
 damaged ID card  Other  
 one photograph attached  other additional documents are attached (tick the box if any)

I hereby certify that all the information given in this application is true and correct.

(Signature).....applicant  
(.....)

(to be completed by the personnel officer) :

- Processed  
 Returned because.....

(signature) ..... Officer of Personnel Record  
(.....) Date...../...../.....

(signature) ..... Head of Personnel Record  
(.....) Date...../...../.....