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**เอกสารแนบท้ายประกาศมหาวิทยาลัยสงขลานครินทร์**

**เรื่อง หลักเกณฑ์และวิธีการพิจารณาแต่งตั้งพนักงานมหาวิทยาลัยให้ดำรงตำแหน่งผู้อำนวยการกอง**

 **พ.ศ.๒๕๖๔**

**............................................................**

**๓. แบบเสนอผลการดำเนินงาน**

**๓.๑ ผลสำเร็จของงานที่สำคัญที่ผ่านมา (แบบ ผอ.๐๑)**

ชื่อ-สกุล................................................................ตำแหน่ง...................................... ระดับ................................. สังกัด.....................................................................................................................................................................

๑. ชื่อผลงาน.........................................................................................................................................................

๒. ระยะเวลาที่ดำเนินการ....................................................................................................................................

๓. ความรู้ทางวิชาการ หรือแนวคิดที่ใช้ในการดำเนินการ....................................................................................

 ๓.๑.................................................................................................................................................................

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๔. สรุปสาระและขั้นตอนการดำเนินการ............................................................................................................

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๕. ผู้ร่วมดำเนินการ (ถ้ามี)

 ๕.๑...............................................................................................................สัดส่วนผลงาน ร้อยละ..............

 ๕.๒...............................................................................................................สัดส่วนผลงาน ร้อยละ..............

 ๕.๓................................................................................................................สัดส่วนผลงาน ร้อยละ..............

๖. ส่วนของผลงานที่ผู้เสนอขอแต่งตั้งเป็นผู้ปฏิบัติ (ระบุรายละเอียดของผลงานพร้อมทั้งสัดส่วนของผลงาน)

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๗. ผลสำเร็จของงาน (เชิงปริมาณ/คุณภาพ)

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๘. การนำผลงานไปใช้ประโยชน์

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๙. ความยุ่งยากในการดำเนินงาน/ปัญหา/อุปสรรค

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๑๐. ข้อเสนอแนะ

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 ขอรับรองว่าผลงานดังกล่าวข้างต้นเป็นความจริงทุกประการ

 (ลงชื่อ).......................................................................... ผู้สมัคร

 (.........................................................................)

 วันที่................เดือน...................พ.ศ.................

 ขอรับรองว่าสัดส่วนหรือลักษณะงานในการดำเนินการของผู้เสนอผลงานข้างต้นถูกต้องตรงกับความเป็นจริงทุกประการ

 ลงชื่อ...................................................... ลงชื่อ.................................................

 (...................................................) (..................................................)

 ผู้ร่วมดำเนินการ ผู้ร่วมดำเนินการ

 ลงชื่อ...................................................... ลงชื่อ.................................................

 (.....................................................) (................................................)

 ผู้ร่วมดำเนินการ ผู้ร่วมดำเนินการ

-๘-

**๓.๒ ข้อเสนอแนวคิด แผนงาน โครงการ หรือผลงานที่จะทำในอนาคต (แบบ ผอ.๐๒)**

**๑.ชื่อผลงาน**............................................................................................................................................................

**๒. ระยะเวลาที่ดำเนินการ**....................................................................................................................................

**๓.หลักการและเหตุผล**............................................................................................................................................

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**๔.วัตถุประสงค์**.......................................................................................................................................................

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**๕.บทวิเคราะห์/แนวคิด/ข้อเสนอแนะ**

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**๖.ผลที่คาดว่าจะได้รับ**

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**๗.ตัวชี้วัดความสำเร็จ**

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 (ลงชื่อ).......................................................................... ผู้สมัคร

 (.........................................................................)

 วันที่………..เดือน……..………พ.ศ.……….....